

CCLHDN Board Call Agenda

Thursday July 21, 2016

9:00 – 10:30 am

<https://global.gotomeeting.com/join/180071093>

Conference Line: (408) 650-3123 Access Code: 180-071-093

2015-16 Voting Board Members

Steve Baldwin, President
Maridet Castro Ibanez, President-Elect
April Jurisich, Treasurer
Jaime Flores, Membership Secretary
Elaine Emery, Past President

Committee Chairs

Conference – Nayan Patel
Communications – Nori Grossmann
Policy – Niaomi Heprich

State Staff

Jake Hanson

Time	Agenda Item	Discussion Lead	Notes/ Action Steps
9:00	Roll Call/Agenda Review	Steve	<ul style="list-style-type: none"> Steve, Maridet, Elaine, Jaime, Jake, April, and Niaomi were present. The meeting was recorded. Nayan and Nori were not present and emailed to notify the group.
9:10	Committee Reports:		
	❖ Conference	Nayan	<ul style="list-style-type: none"> Not available for today's call.
	❖ Communications	Nori	<ul style="list-style-type: none"> Not available for today's call. Do we need to email out minutes to the membership or just post on website? <ul style="list-style-type: none"> Board decided to continue to post minutes to the website, but will also send out an email with a link to the minutes and relevant highlights of the meeting to the membership. Jaime will send draft minutes to the board with a

			<p>deadline for review/comments and then Jake will clean it up and post on the website and Dropbox. Jaime will provide Jake with highlights and Jake will send an email to the membership.</p> <ul style="list-style-type: none"> • Nori’s request for the Board to decide whether we would support Eat Fresh “Ask the Dietitian” request for RDs to be sent out from our Constant Contact mailing list. <ul style="list-style-type: none"> ○ Jake has sent a follow up email to Sahra and is awaiting a response. ○ Jake will ask Nori to circle back with Eat Fresh to get a better understanding of what the exact “ask” is. The board is happy to post this opportunity on the Job Openings page of the CCLHDN website.
	❖ Policy	Niaomi	<ul style="list-style-type: none"> • Niaomi has her committee ready to go and the members are: Teslyn Henry-King, San Bernardino; Bobby Lou Moll, San Bernardino; Fatinah Darwish, LA; Laura McEwen, Humboldt; Kyle Fliflet, Stanislaus; and Ashley Rosales, Dairy Council. <ul style="list-style-type: none"> ○ The committee reviews relevant legislation (healthy food access, CalFresh, healthy retail, breastfeeding, etc.) to see which bills CCLHDN would like to support. ○ In the future, it would be ideal for CCLHDN’s policy committee to work together with CAND, APHA, and possibly CPHA’s policy groups.

9:30	Officer Reports: ❖ President	Steve	<ul style="list-style-type: none"> • Bylaws and nominating/board development committee's need to be added as standing committees. <ul style="list-style-type: none"> ○ This is the year to review the bylaws. • Agenda and materials for August 4th & 5th: <ul style="list-style-type: none"> ○ Everyone has their reservations and is ready for the retreat. ○ Jaime and Maridet need CCLHDN folders. ○ Agenda for the retreat looks great! ○ Jake will drop all the job descriptions into Dropbox. ○ Pack comfortable shoes and business casual clothes. ○ Will meet in hotel conference room on August 4th and will meet on the patio or in the lobby on August 5th. ○ Maridet will pick up breakfast for August 4th. ○ Email cell phone numbers to Jake so he can start the group text. • Think creatively and expansively on what you would like to see from CCLHDN this next year. <ul style="list-style-type: none"> ○ Would like for the retreat to be an open collaborative dialogue forum. Aim high, but still be realistic. • Start recruiting for next year's board positions now. <ul style="list-style-type: none"> ○ Market joining the board as gaining leadership development skills. Possibly recruit from the
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			committees. Send out emails to generate interest.
❖ President-Elect	Maridet		<ul style="list-style-type: none"> • Will double check to see if she has access to the CCLHDN Dropbox folder. • Thinks CCLHDN should look at the role of the RD as the health department structure changes in the next 5 years? <ul style="list-style-type: none"> ○ Maridet will send article about assessment done by the CDC of fewer patient services in the future of PH. ○ Steve added that maybe we should poll our membership to see what they want/need from CCLHDN.
❖ Treasurer	April		<ul style="list-style-type: none"> • CSU follow-up on final invoice for conference planning. <ul style="list-style-type: none"> ○ Laurie and April haven't received a bill or heard that there were any overages. ○ Jake will follow-up with Kristine to confirm that we don't owe them anything. • Received two membership payments for 2016-2017 (Tuolumne and Santa Clara counties). <ul style="list-style-type: none"> ○ Membership is based on county fiscal year, July 1 – June 30. ○ Jake will send out email reminders reminding counties to pay membership.
❖ Membership	Jaime		<ul style="list-style-type: none"> • Nothing to report.

	❖ Past President	Elaine	<ul style="list-style-type: none"> • Contact Laurie and possibly Denise Kirnig to find out whether CCLHDN needs to consult an attorney to make sure the changes will not affect the non-profit status <ul style="list-style-type: none"> ○ As long as the changes are not significant, we will not need an attorney. Regardless, the membership has to vote on the new bylaws and pass with 2/3 majority. • ASPHN- Association of State Public Health Nutritionists that Elaine and Steve are members of has a lot of great resources on it. We should share this website with the membership- www.asphn.org
9:55	CDPH staff report	Jake	<ul style="list-style-type: none"> • What do we want our monthly meeting schedule to be (currently meet the 3rd Thursday of each month)? <ul style="list-style-type: none"> ○ Maridet has a conflict with current meeting schedule. Will discuss further at retreat.
10:00	August monthly call	Steve	<ul style="list-style-type: none"> • Do we want to meet on August 18th since we will have already met on August 4th & 5th? <ul style="list-style-type: none"> ○ Decided to still meet on August 18th to report out on all action items from the retreat. ○ If Steve is not able to attend, Maridet will fill in for him.