

**CCLHDN Board Call Agenda  
Thursday, February 20, 2014**

1:30-3:00pm

1-866-795-0204 Passcode 9691236#

**2013-14 Voting Board Members**

Laurie Green, President  
Colleen Ogle, President-Elect  
Shauna Stratton, Treasurer  
Sujatha Tadimeti, Membership Secretary  
Niaomi Hrepich, Past-President

**Committee Chairs**

Conference– Mary Collett  
Communications– Nori Grossmann  
Partnerships– Rebecca Tryon

Time	Agenda Issue	Purpose	Discussion Lead	Decision /Action Steps
1:30	Roll Call			
1:35	<b>Committee Reports:</b> <ul style="list-style-type: none"> <li>❖ Conference &amp; Training</li> <li>❖ Communications</li> <li>❖ Partnerships</li> </ul>	Update/ Discussion	Mary Nori Rebecca	<p><b>Conference Planning Committee:</b> 25 registrations so far. Future of RDs session being worked on by Laurie, Melody, Niaomi and Colleen. Calls with speakers will be planned for end of March/beg of April to discuss topics with speakers- all committee and board members are welcome to join in. Sujatha to send out “Last Chance for Early Bird Special” email</p> <p><b>Communications Committee:</b> February Call canceled. Will work on CDA exhibit on next call. Committee is looking for suggestions on next project(s). RT suggested- training committee members on the website maintenance.</p> <p><b>Partnerships Committee:</b> CNAP dialogue call was well attended (reached the maximum number of calls-25). Email went out to</p>

				<p>CCLHDN email list, and all those who were unable to join the 2/18<sup>th</sup> call, inviting them to a continued conversation on CNAPs at the next Partnerships committee call.</p> <p>Peer Exchanges: Alameda, Fresno &amp; Solano-scheduled; San Diego+Riverside- scheduled, Riverside+Mono(possibly?) in the works</p> <p>MWS to pursue roundtable exchange: Glenn, Butte, Colusa, Nevada &amp; Yuba</p>
1:55	<b>Staff Reports:</b>	Update/ Discussion	Melody Lacey	<p><b>Melody:</b> Ordered brochures. Have pens, sticky note pads. Sent request to membership for photographs for CDA.</p> <p><u>CDA:</u> Colleen and Sujatha to attend. Colleen will man a table/exhibit.-“Whats in it for me”.</p>
2:15	<p><b>President Report:</b></p> <ul style="list-style-type: none"> <li>• CCLHO</li> <li>• CDA</li> <li>• Nominating</li> <li>• Treasurer duty coverage</li> </ul>	Update/ Discussion	Laurie	<p>Laurie is working on the affiliates report.</p> <p>CDPH-CHEAC-P21 meeting was very interesting – discussion on wellness plan and attendees were split into groups based on the 4 goals: Healthy Communities, Optimal Health Systems Linked with Community Prevention, Accessible and Usable Health Information and Prevention Sustainability and Capacity. The meeting was the first step in determining a two-year chronic disease prevention agenda. P21 groups developed key strategies and all participants were asked to submit a commitment form.</p> <p>Nominations process for next Board has not started yet. Niaomi suggested doing it at the conference. Laurie wondered if the committee needs to be changed.</p> <p>Treasurer: Shauna has been off work frequently – no current updates on fiscal matters. Per her last email, she will back at work by March 1<sup>st</sup>. Laurie has access to the Bank of America account and is keeping tabs on membership dues received. She reported that 6 people have paid so far but some</p>

				duplicate entries were noticed.
	<p><b>Officer Reports:</b>  President-Elect Report  Treasurer Report  Membership Report  Past President</p>	<p>Updates</p>	<p>Colleen  Shauna  Sujatha  Niaomi</p>	<p><b>Colleen:</b> Working on the exhibit for CDA. As she will be out of the country until the conference, Melody will help put together the materials and communicate with Sujatha as a back-up. The materials will be shipped to the conference.  Laurie will send the email from Shauna authorizing Colleen to have access to the Bank of America account.  Question for Laurie: Is it better for the training and conference planning aspects of the committee to be split?  Laurie felt that the conference was the training. At the same time, since CNAP and Peer Exchanges involve training aspects, maybe training should be added to the communications committee along with the website responsibilities?  <b>Treasurer Report:</b> Some reimbursements pending. Colleen can authorize payments. Laurie will work with Colleen on those.  From Alameda County, both Mary and Nori cannot attend the conference due to budget constraints. Their manager sent a query to Laurie asking if they could be paid by CCLHDN to attend the conference.  Laurie asked the Board if we could agree to pay Committee Chairs along with Board members? All agreed that the Committee Chairs need to be present at the conference.  Laurie announced that <u>“As funding allows, Board and Committee Chair registration and Board Travel will be paid to attend the annual conference”</u>.  <b>Sujatha:</b> Almost done with updating the membership roster. Will send it to Melody and Lacey.</p>

				<p>Will send the “last call for registration” email today.</p> <p>Will send Sue Forster’s Farewell message to membership after Laurie sends her the introductory note.</p> <p><b>Niaomi:</b> Concerned that NEOP is no longer contracted with PHI. 45 Health Ed Specialist and 2 RD positions (only) announced in the NEOP Grants. Laurie will convey CCLHDN’s concerns in the form of a position paper to the Senate Budget Committee. Laurie will send the email containing the information above, to the Board.</p>
2:55	<b>Action Item Review, Next meeting agenda</b>		Laurie	